

BENEFITS

ASSIGNMENT TOOL

for students, tutors and TCs

CONSISTENT

Student

All instructions, supporting documents, rubrics, feedback and marks are in one easy-to-find location

Tutor

Offline assignments are displayed and processed in the same way as online assignments

TC

Built-in declaration asks students to acknowledge their work is their own

FAMILIAR

Student

Students (as well as staff) frequently use the tool so know how it works

Tutor

Easy filtering of students by groups (e.g. tutorial group, workshop group) for review or marking

TC

Each submission will go through Turnitin (this can be turned off if not appropriate)

FUNCTIONAL

Student

Due date is added to the topic calendar so students receive reminders

Tutor

The type (e.g. doc, MP4) and number of documents required for submission can be specified

TC

Group assignments are easy to manage with one submission per group

FLEXIBLE

Student

Students can finalise their submission, when ready, to prevent further changes (i.e. click Submit button)

Tutor

Tutors can enter their own marks and feedback to assist workload

TC

Settings can be tailored to meet the needs of individual students, groups or teaching requirements

ACTIVITY TYPES

- **Documents** (essay, report, literature review)
- **Multimedia artefacts** (video, image, audio)
- **ePortfolio entries** (Mahara)
- **Provide feedback/marks for activities** (class presentation, practical skill assessment, paper-based test, grades from third-party tools, database, wiki, forum or glossary activity)

Student

Students can easily receive feedback along with their mark

Tutor

Tutors can give feedback using text, video or audio

TC

All feedback is available centrally to whoever is providing support to a student

FEEDBACK

Student

Students can make late submissions (if allowed) which are flagged and easy to manage

Tutor

If marking using annotation, tutors can favour their preference for annotating online or offline

TC

Marking workflow, marking allocation or blind marking are available for staff, to create more equity

MARKING

Student

Students know exactly how their assignment will be marked and where to focus their efforts

Tutor

Tutors can automate the creation of an offline rubric for each student, saving lots of time

TC

Easily integrate an online or offline rubric or marking guide for your team to use

RUBRICS

Student

Students can request extensions via the assignment extension tool, which are then easy to manage

Tutor

Marking can be done using a point system or scale (NGP/retry/fail), which can be customised

TC

Multiple attempts can be offered, managed and stored with the correct final grade going to gradebook

TOOLS