Commonsense wheel
for using educational technology
in teaching & learning

- Use technology strategically to add value
- Space out the introduction of new technologies
- Can FLO do it? It’s fully supported
- Treat it as a project
- Look for examples of use elsewhere
- Think like a learner
- Check your idea with students
- Talk to your elearning support unit
- Mobilise commitment from all stakeholders
- Build your development team and resources
- Allow lots of lead time
- Simplify – a little done well is good
- Use it yourself first
- Test for accessibility
- Test for use on mobile devices
- Develop a low-tech Plan B for risk management
- Wrap a evaluation or research around it
- Make technical requirements explicit at enrolment
- Build in instructions for use
- Schedule practice time for users
- Develop teaching staff skills and confidence
- Make sure technical support for users is obvious
- Advise FLO helpdesk of new technology used